## Password Reset Setup Within Secure Portal

- 1. Navigate to <u>secure.asco.org</u>
- 2. Enter your username and password and click Sign In



3. Click on your name and select Settings



4. If required, click Edit Profile; otherwise skip to step 6



- 5. Enter your ASCO email password when asked to verify your password
- 6. Provide your authentication method for Multifactor
- 7. On this screen, you can
  - a. Change your current password
  - b. Update your security question
  - c. Update your phone number for forgotten password

assword requirements: a ppercase letter, a number include your first name, di assword cannot be any sust have elapsed since	et least 8 cha er, no parts o oes not inclu of your last 2 you last char	racters, a lo l'your userr de your las: 4 password iged your p	ame, de tame, de t name. is. At les assword	e letter, an oes not Your ast 2 day(s) d.
Current password				
New password				
Confirm new password	i			
			Chang	ge Password
<ul> <li>Forgotten Passwo elect a forgotten passwo</li> </ul>	ord Question	on so you can	reset yo	E our pesswor
<ul> <li>Forgotten Passwo elect a forgotten passwo a case you have trouble to Question</li> <li>Who is your favorite sp</li> </ul>	ord Question and question signing in to orts player?	on se you can your Okta a	reset yo	Bur pesswor
<ul> <li>Forgotten Passwore</li> <li>relect a forgotten passwore</li> <li>rease you have trouble a</li> <li>Question</li> <li>Who is your favorite sp</li> <li>Forgot Password</li> </ul>	ord Question and question aligning in to orts player? Text Mess	on so you can your Okta e age	reset yo	Bur pesswor
<ul> <li>Forgotten Passwore</li> <li>elect a forgotten passwore</li> <li>acase you have trouble a</li> <li>Question</li> <li>Who is your favorite sp</li> <li>Forgot Password</li> <li>Ikta can send you a text</li> <li>useful when you don't h</li> </ul>	ord Questi and question signing in to orts player? Text Mess message with nave access to	on so you can your Okta a age h a recover o your ent	y code.	Dur pesswor
<ul> <li>Forgotten Passwore</li> <li>elect a forgotten passwore</li> <li>case you have trouble is</li> <li>Question</li> <li>Who is your favorite sp</li> <li>Forgot Password</li> <li>kts can send you a text</li> <li>useful when you don't h</li> <li>Country</li> </ul>	ord Question ind question signing in to orts ployer? Text Mess message wit have access to US	on so you can your Okta a age h a recover o your ema	reset yo occount. y code.	E Dur pesswor
<ul> <li>Forgotten Password case you have trouble to case you a you of the case your favorite spectra to the case of t</li></ul>	ord Questi ord question signing in to orts player? Text Mess message wit ave access to US	on so you can your Okta a age h a recover o your ema	reset yo ccount. y code.	Dur pesswor