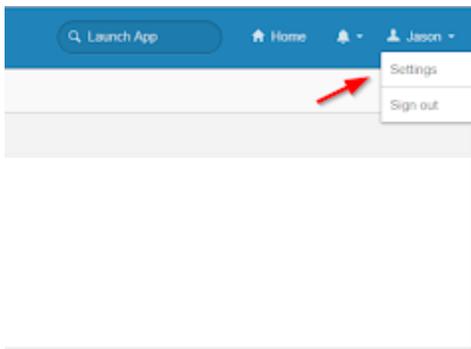


You must have your old phone to complete these steps, otherwise contact ASCO Help Desk for assistance.

Remove Okta Verify from your old phone

Using a computer *or* your old phone

1. Log into **Okta / secure.asco.org** with your ASCO email address and password. Use your old phone to accept the Okta Verify prompt.
2. On the top navbar of **secure.asco.org**, click your name, and select **Settings**.



3. Under the **Extra Verification** section, click **Remove** for Okta Verify.

The screenshot shows a user profile settings page. At the top is the 'Personal Information' section with an 'Edit' button. Below it are fields for First name (Bruce), Last name (Sherman), Okta username (Bruce Sherman@asco.org), Primary email (Bruce Sherman@asco.org), Display name (Bruce Sherman), and Office (1016F). The 'Extra Verification' section is expanded, showing a list of verification methods. The 'Okta Verify' method is highlighted with a red rectangular box, and a 'Remove' button is visible next to it. Below it is 'Voice Call Authentication' with a 'Set up' button. At the bottom is the 'Display Language' section with an 'Edit' button, showing the language is set to English.

4. In the dialog window, click Yes to remove the Okta Verify enrolment from your old phone.

The screenshot shows a dialog window titled 'Remove Okta Verify'. The main text asks, 'Are you sure you want to remove Okta Verify enrollment?'. At the bottom right, there are two buttons: a green 'Yes' button and a white 'No' button.

5. You'll receive an email confirmation.

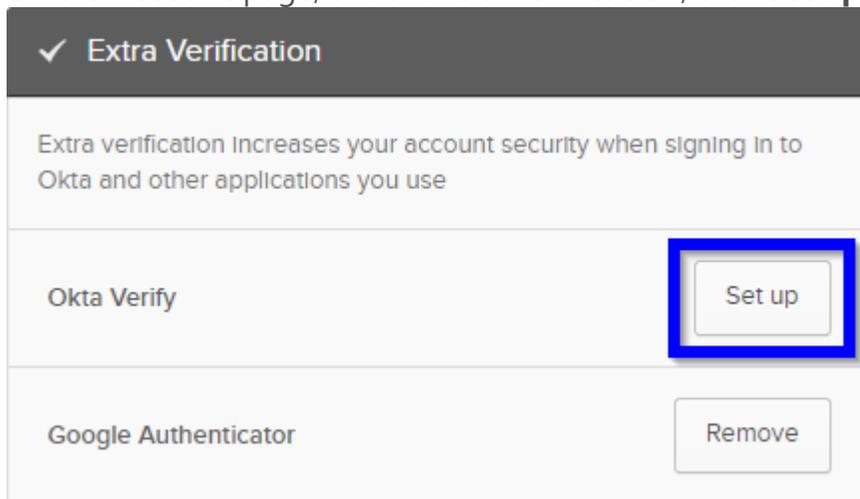
Set up Okta Verify on your new phone

Using your new phone or device

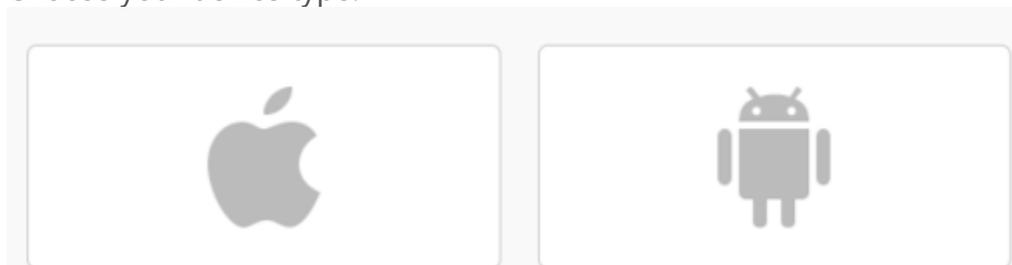
Before installing Okta Verify on your new device, ensure the operating system is up to date:

- [instructions for Android](#)
- [instructions for iOS](#).

1. Sign into secure.asco.org and the top navbar, click your name, and select **Settings**.
2. On the **Account** page, under **Extra Verification**, click **Set up** for Okta Verify.

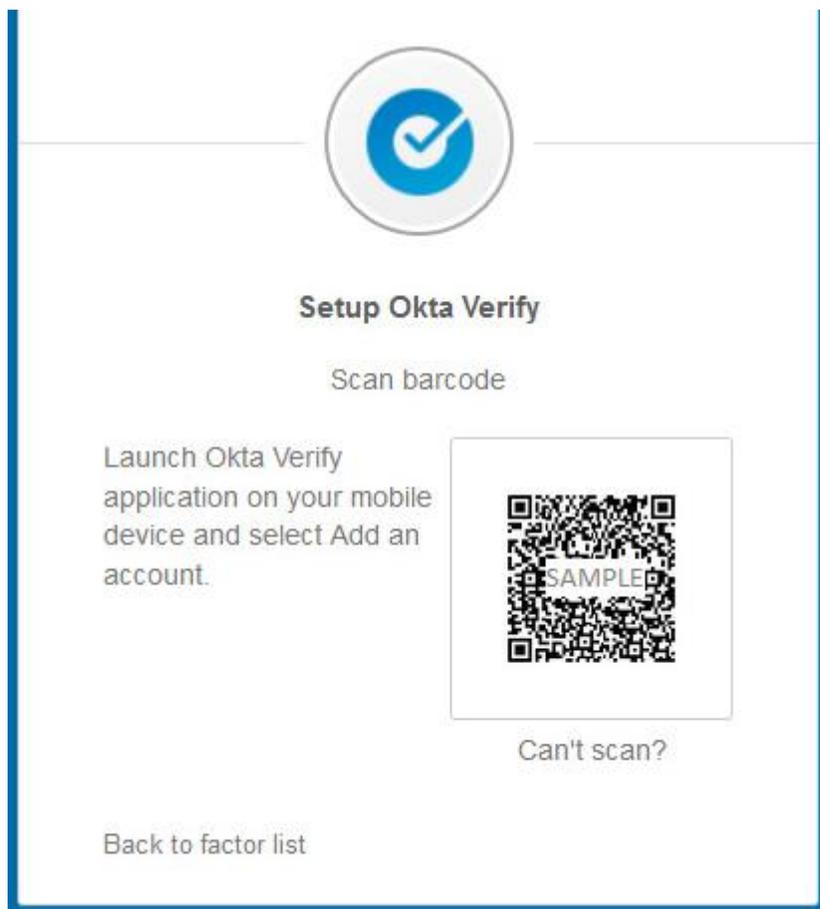


3. Choose your device type.



4. On your new phone, install the latest version of Okta Verify from your app store:
 - [Apple App Store](#)

- [Google Play](#)
5. Once the Okta Verify installation is complete, press **Next**. You'll now see a QR code.
 6. Open the Okta Verify app on your new phone, select **Add Account** and scan the QR code shown in your browser. You can also [set up Okta Verify without scanning the QR code](#).



- 7.
8. Once the Okta Verify app is enrolled on your new phone, you'll be redirected back to your Okta Verify profile page. You'll also receive an email confirming that you've set up the Okta Verify app on your new phone.